



## VA-Eligible Student Policies

I would like to enroll in Open Cloud Academy's Cybersecurity / System Administration (**please circle**) program starting on \_\_\_\_\_ and intend to use my VA Benefits toward my tuition. I understand the requirements to maintain eligibility and Open Cloud Academy's policies for VA-Eligible students as outlined below.

### Approved Courses

VA-eligible students will only receive benefits for VA-approved courses.

### Student's Personal File

Open Cloud Academy students must maintain a personal file folder containing copies of all VA paperwork, including but not limited to: Certificates of Eligibility, NOBE, DD-214, School & Military Transcripts, Any letters from the VA.

### Change in Enrollment Status

Rate of pay for VA education benefits is based on enrollment status. Students must immediately notify their educational institution of any change in enrollment status including:

- Reducing the number of class hours.
- Increasing the number of class hours.
- Terminating the enrollment in a course of study.
- Changes in tuition and/or fees charged.

### Attendance

Under VA policy, VA-eligible students who miss 5 or more consecutive days of class must have their enrollment terminated.

### Satisfactory Progress

In order to maintain benefit payments, GI Bill students must maintain satisfactory progress as defined in the Open Cloud Academy catalog.

### Enrollment Verification

Students receiving Chapter 30, 1606, and 1607 must verify their enrollment monthly by Web Automated Verification of Enrollment (WAVE) or by Interactive Voice Response (IVR). Chapter 35 NCD students are mailed a monthly verification form (VA Form 22-8979). The preferred verification method is WAVE, outlined in your benefit award letter. WAVE is accessible via the Education Service website.

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Student Printed Name

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Student Signature

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Date